



ARIZONA JOURNAL OF INTERNATIONAL AND COMPARATIVE LAW
CONSTITUTION

ARTICLE I

SECTION I: NAME

This organization shall be known as the *Arizona Journal of International & Comparative Law* [herein *Journal*]. The organization is a student organization at the University of Arizona James E. Rogers College of Law.

SECTION II: PURPOSE

The purpose of this organization shall be to publish a journal, which presents scholarly articles concerning international and comparative law issues [including tribal/indigenous peoples law]. The organization will strive to fulfill three major goals:

- A. The *Journal* will provide an opportunity for all members to publish articles on international and comparative law topics.
- B. The *Journal*, where possible, shall serve the publication needs of the Arizona Bar Association with respect to international law.
- C. The *Journal* will attempt to provide practitioners, judges, and governmental bodies with a central source of information on international topics that increasingly arise in practice and fall within the emphasis of this publication.

SECTION III: PUBLICATION DATES

- A. Two (2) issues per year shall be published. Each Editorial Board is responsible for publishing two (2) issues, with a minimum of 150 pages per issue, comprising one full volume. One (1) issue will be published no later than December and one (1) issue will be published no later than May.
- B. The outgoing Editorial Board retains dominion and control over the two (2) issues it is responsible for, and further retains whatever administrative powers are necessary to ensure publication, notwithstanding that its term of office ends on April 15.
- C. In addition to the two (2) annual issues, a symposium issue may be published each year subject to availability and time constraints.

ARTICLE II

SECTION I: MEMBERSHIP

- A. Any University of Arizona law student complying with the membership policy, as stated in the Bylaws to this Constitution, may be a member of the *Journal*.

- B. All members may vote on any Constitutional amendment or amendment to the Bylaws.
- C. A membership register shall be kept by the Editor-in-Chief.
- D. The *Arizona Journal of International and Comparative Law* does not discriminate in any way on the basis of sex, race, creed, national origin, physical infirmity, age, or sexual preference.

SECTION II: DUES

No membership dues shall be required of *Journal* members.

SECTION III: IMPEACHMENT AND REMOVAL

Impeachment or removal of any member shall be in accordance with the Bylaws.

ARTICLE III

SECTION I: COMPOSITION OF THE EDITORIAL BOARD

- A. The Editorial Board shall be comprised of all persons selected for any of the following positions:
 - 1. Editor-in-Chief (1);
 - 2. Senior Managing Editor (1);
 - 3. Senior Articles Editor (1);
 - 4. Managing Editors (3-4);
 - 5. Articles Editors (4-5);
 - 6. Research & Development Editor (1);
 - 7. Business Editor (1);
 - 8. Productions Editor (1);
 - 9. Note & Comment Editors (6-10).

- B. The Senior Managing Editor shall assume the responsibilities of any position which becomes vacant, as directed by the Editor-in-Chief with the approval of the Editorial Board, until a Third Year Staff Writer can be selected for the position. The Editorial Board, by a vote, may shift Editors from one position to another when filling a vacant position.

- C. No Second Year Staff Writer may be selected for any position on the Editorial Board.

SECTION II: SELECTION OF THE EDITORIAL BOARD

The selection of the Editorial Board will be in accordance with the Bylaws.

SECTION III: INDIVIDUAL RESPONSIBILITIES OF EDITORIAL BOARD POSITIONS

A. Editor-in-Chief

1. The Editor-in-Chief shall be responsible for the final editing and all other aspects of each issue of the *Journal*.
2. The Editor-in-Chief shall:
 - a. Call and preside at all Editorial Board and Staff meetings and establish the agenda.
 - b. Conduct and supervise daily administrative duties.
 - c. Work with the Articles Editors in soliciting and reviewing potential articles.
 - d. Maintain relations with the Law School Administration, Law School faculty members, and the *Journal* faculty advisor.
 - e. Formulate special pages, such as title pages or the Masthead.
 - f. Establish and implement the publishing schedules and deadlines, with the approval of the Editorial Board, for each issue.
 - g. Establish long-range goals and objectives for the *Journal*.
 - h. Supervise and oversee all other Editors and departments within the *Journal* and guarantee timely publication of each issue.
 - i. Coordinate and implement any committee necessary for the smooth operation of the *Journal*.

B. Managing Editors

1. The Managing Editors, under the direction of the Senior Managing Editor, shall be responsible for all technical editing and establish *Journal* form and style.
2. The Managing Editors shall:
 - a. Cite-check all articles.
 - b. Ensure compliance with *The Blue Book* and the *Texas Law Review Manual of Style* for style and form and perform all other technical tasks.
 - c. Perform a final edit before submitting the article to the Editor-in-Chief.
 - d. Prepare articles for publication.
 - e. Edit all pages at galley for conformance to the *Journal* style parameters.
 - f. Conduct summer copywork training for incoming second-year writers.

C. Articles Editors

1. The Articles Editors, under the direction of the Senior Articles Editor, are responsible for solicitation, review, and editing of the professional articles and student notes submitted to the *Journal*.
2. The Articles Editors shall:
 - a. Solicit articles relating to international comparative law.
 - b. Advise authors of the publication schedule.
 - c. Work with all authors in editing their articles or comments in accordance with *The Blue Book*.

D. Research & Development Editor

1. The Research & Development Editor is responsible for the operation and coordination of the Staff Writers on the *Journal*.
2. The Research & Development Editor shall:
 - a. Oversee the Note & Comment Editors and Second Year Staff Writers, and ensure compliance with all deadlines.
 - b. Work with Note & Comment Editors and Second Year Staff Writers in selecting topics for each writer.
 - c. Coordinate the Write-On Competition with the *Arizona Law Review*.
 - d. Conduct orientation meetings for all new *Journal* Members.

E. Business Editor

1. The Business Editor is responsible for all financial activities of the *Journal*.
2. The Business Editor shall:
 - a. Keep accurate and current records of *Journal* funds and provide budget reports to the Editorial Board.
 - b. Maintain relations with printers and typesetters to ensure the lowest possible bid for publishing the *Journal*.
 - c. Prepare proposed budgets as requested by the Law School Administration.
 - d. Order supplies as requested by the Editorial Board.
 - e. Work with the Law School Administration and ensure that there is a current subscriber list maintained, that subscribers are billed, that subscriber's requests are taken care of, and to solicit new subscribers.
 - f. Develop and implement computer based programs as needed to efficiently support the *Journal* Editorial Board and Staff.
 - g. Formulate indices, such as the volume index or a cumulative five or ten year index.

h. Oversee the mailing of each issue.

F. Productions Editor

1. The Productions Editor is responsible for fundraising, alumni contribution solicitation, and establishing general good will amongst the law school community and the community as a whole.
2. The Productions Editor shall:
 - a. Solicit and collect funds from all available sources.
 - b. Coordinate the annual awards banquet with the *Arizona Law Review*.
 - c. Coordinate all *Journal* social events and activities.

G. Note & Comment Editors

1. The Note & Comment Editors shall:
 - a. Assist Second Year Staff Writers in the selection of topics.
 - b. Supervise the research and writing of Second Year Staff Writer's student notes.
 - c. Edit each student note for style and content in accordance with *The Blue Book* and the *Texas Law Review Manual of Style*.
 - d. Share equal responsibility over the number of notes written by Second Year Staff Writers.

SECTION IV: INCAPACITY OR ABSENCE OF THE EDITOR-IN-CHIEF

In the absence, or in the case of incapacity, of the Editor-in-Chief, the Senior Managing Editor shall be appointed by the Editor-in-Chief to fulfill the duties of the Editor-in-Chief for the duration of the Editor-in-Chief's absence or incapacity. If the Senior Managing Editor is unable to act as the interim Editor-in-Chief, the Editorial Board shall select an acting Editor-in-Chief by a simple majority vote.

SECTION V: TERM OF OFFICE

The term of office for each member of the Editorial Board shall start on April 1 of each year and end on April 15 of the following year. There shall be a transition period between the outgoing Editorial Board and the incoming Editorial Board with shared duties and responsibilities. The outgoing Editorial Board is responsible for preparing and submitting the budget for the following fiscal year.

SECTION VI: STAFF WRITERS

A. Third Year Staff Writers

1. Any Third Year *Journal* members not selected for an Editorial Board position shall be a Third Year Staff Writer. Third Year Staff Writers may receive one

(1) academic credit hour for the year. Third Year Staff Writers may be utilized for any necessary task by the Editorial Board, including, but not limited to, copywork, galleyproofing, mailing out issues, and fundraising. For each credit hour taken, the *Journal* may require thirty (30) hours of work.

B. Second Year Staff Writer

1. All Second Year *Journal* Members shall be Second Year Staff Writers. Second Year Staff Writers will be responsible for writing one note that is of publishable quality. Second Year Staff Writers will also be required to perform other duties necessary for the publication of the *Journal* such as copywork, cite-checking, and galleyproofing.

SECTION VIII: MASTHEAD CREDIT

A. The following *Journal* members shall be entitled to masthead credit:

1. All Editors shall be credited on the masthead under their respective positions.
2. Each Staff Writer who has completed a publishable quality note shall be credited as a Staff Writer.
3. All other *Journal* members, who in the opinion of the Editorial Board, have made a significant contribution to the *Journal* shall be credited as a Staff Writer.
4. The Editorial Board is responsible for deciding, by a simple majority, whether an Editor or Staff Writer is entitled to masthead attribution where the Editor or Staff Writer resigned, graduated early or was removed from the *Journal*. The contributions of the *Journal* member in question should be evaluated and compared to other similarly situated *Journal* members who retained their positions and fulfilled their obligations.

ARTICLE IV

SECTION I: MEETINGS

A. General Meetings

1. The Editor-in-Chief, as Presiding Officer of the Board, shall call meetings of the full membership as needed. A quorum of these meetings shall consist of 2/3 of the full membership, as officially listed.
2. Each Editor and Staff Writer has the obligation of attending all meetings. Attendance records of each meeting shall be kept by the Editor-in-Chief. The failure of an Editor or Staff Writer to attend meetings may result in sanctions pursuant to the Bylaws.
3. Written notice stating the place, day, hour, and purpose or purposes of the meeting shall be placed in the boxes of all members, or transmitted to all members via electronic mail, not less than two business days before the

meeting. Sundays shall not be considered a business day for the purposes of this section.

4. At all general meetings, members may vote in person or by proxy. A proxy is not valid unless executed in writing by the member designating the date and time of the meeting and the person designated to cast votes for the absent member. No proxy shall be valid for more than one meeting.

B. Board Meetings

1. The Editor-in-Chief, as Presiding Officer of the Board, shall call meetings as needed. A quorum of these meetings shall consist of 2/3 of the Board.
2. Meetings of the Board may be called by the Editor-in-Chief or by petition of members of the Board.
3. Written notice stating the place, day, hour, and purpose or purposes of the meeting shall be placed in the boxes of all Board members, or transmitted to all Board members via electronic mail, not less than two business days before the meeting. Sundays shall not be considered a business day for the purpose of this section.
4. At all Board meetings, Board members may vote in person or by proxy. A proxy is not valid unless executed in writing by the Board member designating the date and time of the meeting and the person designated to cast votes for the absent Board member. No proxy shall be valid for more than one meeting.

SECTION II: RESOLUTIONS

- A. No Resolution or Act of an Editorial Board shall be effective for more than a term of office in which it was adopted unless it is properly amended to this Constitution or the Bylaws.
- B. Resolutions or Acts may be binding on the succeeding Editorial Board if the membership in full formally votes and approves, by a two-thirds majority, the Resolution or Act and acknowledges its binding effect.

SECTION III: INITIATIVE

- A. Upon petition of twenty percent of the full membership of the *Journal*, the Editor-in-Chief shall, within one (1) week of the receipt of such petition, post notice of a general election on the Amendment to the Constitution or Bylaws proposed by such petition. Such notice shall include the text of the proposed Amendment.
- B. No sooner than one (1) week and no later than two (2) weeks after the posting of such notice, the full membership of the *Journal*, as officially listed, shall conduct an election concerning the proposed Amendment.
- C. A two-thirds majority of all membership, as officially listed, is required to enact an Amendment to the Constitution. A simple majority (51% or more) is required to

enact an Amendment to the Bylaws. The approved Amendment shall be effective immediately.

ARTICLE V

SECTION I: ADOPTION

This Constitution shall take effect immediately upon adoption by the members of the *Arizona Journal of International & Comparative Law* in the manner provided to amend the previous Constitution. At the time of such adoption all previous Constitutions of the *Arizona Journal of International & Comparative Law* shall be repealed.

This Constitution was revised and adopted by a two-thirds majority of the 2008-2009 membership, as officially listed, of the Arizona Journal of International and Comparative Law on 2-26-09.