

## QUICK FACTS - CIRCULATION/RESERVE

8/11/09

**SABIO** is the name given to our **ON-LINE PUBLIC ACCESS CATALOG (OPAC)**. It is where you find the **CALL NUMBERS & LOCATIONS** of books, and also **FULL TEXT ARTICLES**.

- Start a **SABIO** search from the **Law Library Home page** by clicking **ONLINE CATALOG** on the left-hand side of the screen.

### **RESERVE HAS:**

- Textbooks & other class materials
  - Click on the link to **COURSE RESERVES** under **UA LAW STUDENTS** on the Library's Home Page to find course materials on Reserve.
- Hornbooks & Nutshells (condensations of material on one aspect of law)

### **Reserve materials maybe used for 2 HOURS IN THE LIBRARY.**

Exceptions:

- If you have forgotten your textbook, you may take the Reserve copy to class. It must go out just before class and come back immediately after class.
- You may take some Reserve books out overnight **IF** you take them within 2 hours of closing **AND** return them within 2 hours of opening the next day.

**N.B.: Reserve textbooks are not meant to be a substitute for ownership of the texts but rather for reference and backup.**

### **BORROWING PRIVILEGES (books):**

- **30 days + 2 renewals** (if no one else is waiting for the book)
  - You will receive all communications from the libraries (Recalls, Overdue Notices, etc.) by email so **BE CERTAIN TO CHECK YOUR EMAIL OFTEN!**

### **INTERLIBRARY LOAN**

- Use the link to **STUDENT ILL** in the **Library Home Page** under **UA LAW STUDENTS**

### **ACCESS**

- **CATCARD** to check out books, study rooms, and Reserve Materials.
- **UA NETID & PASSWORD** to access many online services.
- **FORUMS ID & PASSWORD** to access law school exams.

**PLEASE – NO FOOD IN THE LIBRARY** - drinks are OK.

I hope to see you often!  
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