

The University of Arizona College of Law Library has begun automated circulation of its materials. Beginning this semester, any current member of the Pima County Bar or State Bar of Arizona may borrow regularly-circulating materials from the Law Library. The following criteria apply:

- Patron must be a current member of the Pima County Bar Association or State Bar of Arizona to be issued a Law Library Community User card.
- There is an annual fee of \$60 (renewal \$40) due to the Law Library's use of the UA Main Libraries automated system (Sabio). A borrower application form may be downloaded from the Law Library's web site: www.law.arizona.edu/library (under Library Information) or you may pick one up at the Law Library circulation desk.
- Bar members who already have a UA Main Library Community User Card, need to fill out the Law Library's application form and show current bar ID at the Law Library circulation desk. We will update your existing record to incorporate your bar membership information.
- Circulation privileges are extended to the individual attorney only, not to organizations or individuals appearing on behalf of the attorney. (The UA Main Library issues corporate cards to business entities, but due to limited administrative resources, the Law Library cannot provide this service.)
- Check out is limited to regularly-circulating materials only. To see if an item circulates, you should refer to Sabio, the online catalog at: <http://sabio.library.arizona.edu/search/>. Items marked Library Use Only do not circulate. Circulating materials will show In Library, or, if already checked out, will display a due date.
- Loan period is 30 days. The Law Library will not charge overdue fines, but be aware that replacement fees are automatically assessed when a second overdue notice is generated (two weeks after due date). When the item is returned the replacement fees are removed. These fees, if not paid, remain on the patron record and could prevent further checkout. You may renew your library materials at www.dizzy.library.arizona.edu. Click on Your borrower Info, then Renewals. Overdue materials may only be renewed by calling the Law Library circulation desk at 621-1413.

Questions? Call the Law Library circulation desk at 626-8023 M-F 8am-4pm.

Application for Law Library Community User Card for Bar and Bench

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Business Phone: _____

Email: _____

Current Bar ID #: _____ (State of AZ ____ or Pima County ____)

Please return this completed form along with a check in the amount of \$60.00 (renewal \$40.00) payable to University of Arizona College of Law Library to:

Law Library--Circulation
James E. Rogers College of Law
University of Arizona
PO Box 210176
Tucson, AZ 85721-0176

Questions?
Call the Law Library
520.626.8023
M-F: 8am-4pm

This Law Library Community User Card entitles current members of the Arizona or Pima County Bar and judiciary to borrow regularly--circulating items (i.e. usually single volume treatises) from the Law Library at the James E. Rogers College of Law. It also allows for check out of materials from the University of Arizona Main Libraries under the terms and conditions for their community users. Circulation and use policies for both libraries may be viewed at:

Law Library: http://www.law.arizona.edu/Library/internet/info_library/policies.htm#publicill

Main Libraries: <http://dizzy.library.arizona.edu/library/teams/mat/FAQ/borrow.htm>

Law Library Community User privileges do not extend to the use of interlibrary loan services at either the Law Library or Main Libraries, use of the student computer lab in the Law Library, or to remote access to online databases at either library. Materials will be checked out only to the individual named on the card, not to representatives (runners, secretaries, paralegals, etc).

Failure to pay any overdue fines, fees or other charges at either the Law Library or UA Main Libraries may result in the loss of library privileges. Past due accounts may be turned over to a collection agency. Policies and fees are subject to change at any time without prior notice.

Signature: _____ Date: _____

LIBRARY USE ONLY Employee Initials: _____
Barcode/ISO #: 6017: _____ Initial user card: _____
No payment necessary at this time—patron to finish out current loan term to expiration date: _____